

## Term Loan Submission Package

- Completed PFA Application and General Authorization Form**  
Completed and signed by all owners making up a minimum ownership of 50 % , 51% for Plus 1
- Merchant/Processing Statement** (if merchant accepts debit/credit cards)  
Most recent month – must include summary section as well as the breakdown of all daily deposits  
(*applicable for all existing merchant or PayPal™ accounts*)
- Bank Statements** (complete)
  - < \$250k if business is consistent: Most recent 6 months
  - < \$250k if business fluctuates (including Seasonal/MOTO/conditional/Internet): Most recent 6 months plus one from each quarter for the last year
  - ≥ \$250k: Most recent 6 months plus one from each quarter for the last year
- Driver's License** - For all owners and signers on the bank account totaling min. ownership 50% , 51% for Plus 1
- Voided Business Check** - Name on the check must match corporation
- Proof of Ownership Percentages of All Applicants Showing Minimum Ownership %**  
ie. Operating Agreement (LLC), Schedule K (C Corp)
- Franchise Contact Information** (if applicable)
- Proof of Tax Payments** --Must be current with both payroll taxes, sales taxes, and occupancy taxes (if applicable)
- Financial Statements**  
Last year of corporate financials (or tax return) as well as interim financials (balance sheet, profit & loss statement, income statement) for current calendar year to present

## Cash Advance Submission Package

- All of the Above as needed for loan package** with exception for the following:
- Merchant/Processing Statement**  
Must include summary section as well as the breakdown of all daily deposits
  - Most recent 12 months (Internet business must include total Internet sales via shopping cart)
- Bank Statements** (complete)
  - \$100K - < \$250k: Most recent 6 months
  - ≥ \$250k: Most recent 6 months plus one from each quarter for the last year
- Proof of Ownership Percentages of All Applicants Showing Minimum of 50% Ownership**  
ie. Operating Agreement (LLC), Schedule K (C Corp), Business License (Sole Prop)

\*Additional documentation may be required